



CAREERS

Bilingual General Accountant

Brantford, ON – full time hybrid role, in office 1-2 days/week

HOLSTEIN CANADA is the largest dairy breed association in Canada, serving our membership of more than 10,500 active dairy producers since 1884. With dynamic leadership and a clear vision, we are building an exciting, tech-friendly future. We offer a strong team-oriented workplace, supportive leadership, and the chance for you to develop along with us.

You enjoy working on small teams with your sleeves rolled up. You are approachable, accurate and a problem solver. You have impeccable follow-up. You have experience in full cycle accounting to the financial statements. You are always learning and you easily share what you know.

In this role, **YOU WILL:**

- Monitor the daily bank position and forecast cash receipts and payments, updating the rolling 90-day cashflow forecast,
- Loan & Investments entries and reconciliation,
- Full Cycle accounting including accounts payable, and prepare journal entries in accordance with month end checklist and bank reconciliations
- Oversee full-cycle accounting for sister associations including accounts payable, payments, and customer invoicing, cashflow management, and year end audit
- Prepare year-end working papers, analysis to support annual audit / review engagements
- Support Controller and line managers with annual budget process and various projects and reports
- Prepare GST/HST and QST tax returns
- Cross Training – Manual AR Invoicing, Capital Asset Reconciliation & Amortization, and small business payroll posting

YOU OFFER:

- 3-5 years progressive general accounting experience.
- 3-year college diploma and/or recognized accounting program – preferred or are currently pursuing
- Solid understanding of accounting concepts and practices, including Canadian GAAP.
- Not for Profit experience an asset
- Ability to work independently and as part of a team.
- Strong analytical, organizational, problem-solving and planning skills.
- Advanced skills in MS Excel.
- Experience with Sage 50 and Dynamics Great Plains is an asset

As part of the selection process, a French proficiency assessment will be conducted.

Contact: hr@holstein.ca

Submit application by: February 9th, 2024

We are committed to providing a barrier-free recruitment process. If you require accommodation at any step in the process, we will work with you to meet your needs – simply contact a member of the HR team with your request. Thank you for your application to Holstein Canada. Due to the volume of applications, only selected candidates will be contacted.